

Congleton Museum



Job Title: Museum Trustee x4

Salary: Unpaid (volunteer)

Hours: Around 1 day per month

Contract: Permanent

Closing Date: 30/09/2024

Location: Congleton

Overview

Congleton Museum is a registered charity and local history museum located in the heart of Cheshire. Objects date from 5,000 years ago to the present day.

The museum is seeking to appoint **four** new Trustees to aid in the creation of a new Strategic Plan, and is looking for Trustees in the following areas:

- Finance/Business
- Learning and Engagement
- Technology and Digital Infrastructure
- Accessibility, Diversity and Inclusion

Previous Trustee experience is not essential, and we welcome applications from all ages and backgrounds. Details on the four positions available can be seen below.

Person specification

The Finance/ Business Trustee should be able to demonstrate:

- Relevant financial/ commercial skills;
- An understanding of financial management and how these impact on corporate governance issues.
- Experience in strategic planning is preferred.

The Learning and Engagement Trustee should have:

- Significant experience in communication and working with the public, young people and teachers.
- An understanding the national curriculum.
- Experience in creating trails and developing and delivering learning sessions.
- The ability to build relationships and network. The ability to build audiences beyond the local area.



The Technology and Digital Infrastructure Trustee should have:

- Experience in managing websites and databases. Experience in building digital infrastructure is desirable.
- Knowledge on current digital trends.

The Accessibility, Diversity and Inclusion Trustee should have:

- Experience in working with the public, including people of the Global Majority and people from low socio-economic backgrounds.
- Knowledge of accessibility as subject area

We are looking for individuals who will actively participate and have an interest in history and Congleton Museum. Experience in strategic planning is desirable but not necessary. You should be able to demonstrate a culture of keeping up to date with emerging trends within the heritage sector and acting upon them.

Charity trustees are the people who are responsible for the general control and management of the administration of the charity.

Applicants must be aged 18+.

Museum Trustees meet regularly once every two months to attend a 2-hour trustee meeting. However, additional commitment may be required as part of the role.

How to apply

To apply for one of the four Museum Trustee positions available, please send your CV to anna@congletonmuseum.co.uk by the closing date.